

The background is a dark grey-green color with faint, light-colored sketches of various scientific and educational items. These include a globe in the upper left, a microscope on the left side, a stack of books at the bottom left, a cross symbol, a book with text on the bottom center, a percentage sign, and other geometric shapes on the bottom right.

Fall 2023 Registration Procedures

08 / 31 / 2023 – 12 / 18 / 2023

Registration Procedures

CURRENT STUDENTS

✓ Fall 2023 Trimester Registration starts on 07/31/2023!

➤ Registration

- Online registration starts on 07/31/2023 and ends 08/05/2023 at 05:30 pm.
- Late Registration starts on 08/06/2023 and ends 09/06/2023 at 11:59 pm. Late Fees will apply.

➤ Fees \$\$\$

- Full Registration Payment/First Installment Due Date: 08/07/2023 at 11:59 p.m.
- If you do not pay by the due date, your courses will be dropped.
- If you select the payment plan, your 2nd installment must be paid by the due date 09/23/2023.

➤ Trimester Break

- Deadline for submitting trimester break request is 09/13/2023.



Tuition and Fees

TUITION: (You can pay your tuition and fees online or in-person in room #102 in the administration office.)

1. Bachelor degree courses: **\$330/unit.**
2. Graduate degree courses: **\$450/unit** (for all graduate credit- engineering or business - and preparatory module courses)
3. Auditing fee (no credit): **Half of the regular unit rate; not applicable to project/CPT/lab courses.**

(**Notice:** Tuition for repeating a course is the regular rate in each category. The last grade earned is the only grade recorded).

FEES:

1. Registration fee: \$75
2. Campus Fee: \$125
3. Learning Resource fee: \$200
4. Health insurance fee: **\$495** (all students, covers from (09/01/2023 – 12/31/2023)
(**Notice: If you have other valid US health insurance and you do not wish to purchase health insurance through SFBU, your insurance plan documents must be submitted through your portal before you register for your courses.)**)

Late Registration fee for current students takes effect on 08/06/2023:

1. **\$50 from 08/06/2023 ~ 08/19/2023** (up to the end of the fall trimester)
2. **\$75 from 08/20/2023 ~ 08/30/2023** (during the trimester break)
3. **\$100 from 08/31/2023 ~ 09/06/2023** (during the add/drop period)

Tuition and Fees

PAYMENT PLANS:

Payment plans are available to current students ONLY. Students need to choose this option at the time of registration in order to be considered on the plan. Amount owed is automatically calculated and students are required to pay the full amount of:

1. First Installment by 08/07/2023 (Includes half of the applicable tuition, the full health insurance premium, required fees and payment plan service fee)
2. Second Installment by 02/03/2024 (for the remaining tuition).

*****Important:** A payment plan service fee of \$100 is charged in addition to the tuition and all required fees.

Add/Drop Procedures

➤ Add / Drop Period

- After registering for the Spring trimester, you may add/drop your courses in the first week of the trimester.
- Online Add/Drop starts on 08/31/2023 and ends 09/06/2023.

➤ Add/Drop Request Processing Fee

- First request \$10
- Second Request \$20
- Third Request \$50
- Fourth Request \$100